

Internship Policy

1. Introduction

This Internship Policy outlines the guidelines and expectations for interns at [Your Name]'s Psychology Practice. Our practice is committed to providing valuable learning experiences to interns while maintaining a professional and ethical environment. This policy aims to ensure a positive and productive internship for both parties.

2. Eligibility

Internship positions at [Your Name]'s Psychology Practice are open to individuals who meet the following criteria:

- Currently enrolled in a psychology or related degree program.
- Committed to maintaining confidentiality and adhering to ethical standards.
- Able to meet the internship's time requirements.

3. Types of Internships

We offer two types of internships:

a. Paid Internship:

- Paid interns receive compensation as per the agreed-upon terms.
- Responsibilities may include clinical observations, administrative tasks, research, and other assignments related to the field of psychology.

b. Unpaid Internship:

- Unpaid interns do not receive monetary compensation.
- Responsibilities are similar to those of paid interns but may include a more substantial focus on observation and learning.

4. Internship Duration

The duration of internships may vary based on individual circumstances and academic requirements. It will be mutually agreed upon between the intern and [Your Name]'s Psychology Practice before the internship commences.

5. Responsibilities

Interns at Evolving Minds Psychology Practice are expected to:

- Abide by all ethical and professional guidelines relevant to the field of psychology.
- Maintain strict confidentiality regarding all client information and practice matters.
- Attend and actively participate in training sessions, meetings, and supervisory sessions as required.
- Complete assigned tasks and projects in a timely and satisfactory manner.
- Seek guidance and ask questions when unsure about any aspect of their internship.

6. Supervision

Interns will be provided with supervision and guidance by Evolving Minds or an assigned supervisor throughout the internship. Regular meetings and feedback sessions will be scheduled to ensure the intern's progress and development.

7. Evaluation and Feedback

At the end of the internship, interns will receive a performance evaluation that includes feedback on their work and progress. This evaluation can be used for academic or professional purposes.

8. Termination

Evolving Minds Psychology Practice reserves the right to terminate an internship if the intern does not adhere to the policies and guidelines outlined in this document or engages in any unethical or unprofessional behavior.

9. Legal Obligations

Interns are responsible for understanding and complying with all relevant federal, state, and local laws and regulations related to internships, including minimum wage laws if applicable.

10. Amendments to the Policy

Evolving Minds Psychology Practice may amend this Internship Policy at any time, and interns will be notified of any changes. By participating in an internship at [Your Name]'s Psychology Practice, interns acknowledge their understanding and agreement to abide by the terms and conditions outlined in this policy.

Megha Kalchuri

Date